

Trowbridge Town Council

Working with the Community



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Active Festival 11th July 2020

Active Trowbridge are pleased to be hosting the Active Festival for its 11th year and would like to invite you to attend. The Active Festival 2020 will be taking place on the 11th July 2020 11am – 4pm.

The festival offers the opportunity to show case not only your sport but your club or business and provides the opportunity to attract new members or clients. There is no cost to attend, if you provide a free activity based around your sport or service for attendees to try, the festival attracts large crowds upwards of 10,000 people and is a fantastic opportunity for your club or business to engage with the local community and increase members.

If you are a trader looking to sell products and are unable to provide a free activity we charge £20 per pitch this needs to be paid in advance by card, cheque (made payable to Trowbridge Town Council), BACS details are available on request – please ensure you use Active Festival as a reference.

You must be set up on site by 9am for a health and safety inspection and off site by 6pm.

Pitches cannot be confirmed until all paperwork is received and signed off by the Trowbridge Town Council events officer and if you are a trader until the pitch payment has been made: this paperwork consists of a booking form, risk assessment, for your activity and temporary structures; any generators must be appropriately barriers for health and safety. A copy of your public liability insurance must also be provided. Please note due to prior incidents, non-attendance will be charged at a rate of £25 to cover the costs of amending marketing and administration.

Risk assessments must cover both the activity provided and any temporary structures such as a gazebo and an example risk assessment is attached for your convenience.

We do hope you will consider attending and if you have any further questions please don't hesitate to ask.

Healthy Regards

Active Festival Team

